

**TO: All Surplus Lines (Unauthorized) Insurance Companies**

**FROM: Alabama Department of Insurance**

**RE: Mandatory Use of ALDOI Surplus Line System – Insurer Policy Import**

Effective January 1, 2023, the Alabama Department of Insurance has mandated the use of ALDOI Surplus Line System for Surplus Lines (Unauthorized) Insurance Companies. ALDOI Surplus Line System has been developed to facilitate state specific data reporting.

Surplus Lines (Unauthorized) Insurers will no longer email or attach data files in OPTins. Insurers are required to electronically import data files into the online system by either, following the ALDOI link available in OPTins or accessing the system via ALDOI website at <https://aldoi.gov/SurplusLineWeb/UnauthCoInfoImport.aspx>. **IMPORTANT:** Please view instructions for *Importing Data Files For Surplus Lines Insurer* at [SLUnauthorizedInsuranceCompaniesDataImportInstructions.pdf \(aldoi.gov\)](#) to ensure data is accurately received.

Effective October 1, 2021, as set forth by the Alabama Department of Insurance, all Surplus Lines (Unauthorized) Insurers are required to submit an Annual Audit and Examination Fee (FORM PR) in the amount of \$1,200. All filings and payments should be remitted electronically via OPTins at <http://www.optins.org/>. HAND DELIVERY IS NOT ACCEPTABLE.

Questions or comments applicable to this email should be directed to:  
[surpluslines@insurance.alabama.gov](mailto:surpluslines@insurance.alabama.gov).