

**TO: All Licensed Individual Surplus Line Brokers**

**FROM: Alabama Department of Insurance**

**RE: Policy Reporting for ID-12 and ID-15 Tax Form**

Effective January 1, 2023, the Surplus Lines Broker ID-12 and ID-15 tax form has been modified to ensure accurate reporting of gross and return premiums concerning policies included have a policy effective date within the calendar year of the period ending. The process will include amending the ID-12 and annual ID-15 tax form to allow reporting of additional tax due and/or tax overpayments.

**\*The accuracy of reporting policy information and totals are outlined below:**

**Gross Premium + Fees**

Policies included should have a **policy effective date within the calendar year of the period ending**. **Section §27-14-1(2), Code of Alabama 1975**, Fees charged in consideration for an insurance contract is deemed part of the premium.

**Return Premium**

Return premium must be reported in the initial tax year in which the policy is effective, and tax is remitted.

**IMPORTANT:** For additional information, please view *Surplus Line Broker Filing Instructions* for ID-12 and ID-15 tax form submission located on the ALDOI website at [www.aldoi.gov](http://www.aldoi.gov).

Questions or comments applicable to this email should be directed to:  
[surpluslines@insurance.alabama.gov](mailto:surpluslines@insurance.alabama.gov).